



32 Machishteweyaau Street
Nemaska, Quebec, J0Y 3B0

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EMPLOYMENT OPPORTUNITY

2nd Internal Posting

(Revised)

CREE NATION OF NEMASKA HEREBY INVITES APPLICATIONS FOR THE FOLLOWING POSITON:

TITLE: Mental Health Worker
Location: 6 Lakeshore Road, Nemaska, Quebec, J0Y3B0
Salary: (\$48,725 min. - \$73,087 max.) plus northern allowance
Closing Date: July 30, 2024
Employment Status: Permanent, subject to 6-month probation

Summary of Position:

Reporting to Wellness Supervisor, the Mental Health Worker is responsible for providing ongoing therapeutic counselling and advocacy for members of the Cree Nation of Nemaska. The Mental Health worker is responsible for providing social services and assistance to improve the social and psychological functioning of the members of the community.

Duties and Responsibilities

Functional responsibilities:

- Provide advocacy and support to high-risk individuals.
- Conduct interviews with individuals to assess their needs.
- Develop plans and make recommendations to the individuals about the best course of action regarding their situation.
- Refer individuals to other community services when needed.
- Support individuals in navigating the justice system as well as assist in the coordination the community service sentences.
- Provide suicide intervention support for the local Police and Social Services.
- Provide student counselling services to students and peer support to teachers and administration.

Administration and reporting responsibilities:

- Create and maintain case files. Develop and maintain proper file/document management systems, to ensure that information can be retrieved in a timely fashion. Archive and retrieve documents upon request.
- Compile statistics and prepare reports for the Wellness Supervisor, as requested.

Additional responsibilities:

- Maintain up-to-date knowledge and skills in areas(s) of responsibilities through attendance at meetings, conferences and training seminars.
- Act as a back-up/replacement for one or more members of the Wellness department.
- Perform other duties as required.

Qualifications:

In order to be considered for this position, applicants must possess the experience, knowledge and skills as listed below. The applicant must also be willing to attend meeting, conferences and trainings.

Education:

- A University Degree in Social Work, Social Science, or a relevant field.
- CPIC certification.

Experience:

- Three to five years of relevant experience

Languages:

- Spoken fluency in Cree and English.
- Written fluency in Cree and English.
- Fluency in French is an asset.

Knowledge and abilities:

- Customer focused and service oriented.
- Good knowledge of Cree culture and Cree healing and cultural practices.
- Good creativity and design skills.
- Good organizational skills and the ability to coordinate multiple tasks.
- Proven ability to communicate effectively.
- Proven ability to keep information confidential.

Working Environments

The Mental Health Worker works from an office in the Wellness Center and is responsible for working from 9:00 a.m. to 5:00 p.m. With one hour off for lunch. In addition, occasional overtime may be required, as well as attendance at odd hours and weekends.

Information to be provided

- Your Curriculum Vitae (résumé).
- A covering letter describing, with concrete examples, how you meet all the experience requirements for this position.
- Proof that you meet education qualifications

Please forward this information at the attention of:

Lori-Ann Wapachee
Director of Human Resources
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